

MAINE EMS EDUCATION COMMITTEE MINUTES

Date: Wednesday, August 11, 1999, Maine EMS Office, Augusta, Maine
Members Present: P. Marcolini, J. Caron, P. Conley, C. Boehm, L. Delano, S. Shapleigh, D. Palladino, G. Miller, B. Zito, K. Pomelow, D. Robishaw, B. Davis
Maine EMS Staff: J. Bradshaw, D. Corning
Guests:
Absent: J. Brinkman, Dr. Chagrasulis, B. Demchak, P. Plumer, P Thibeault, L. Worden,
Timekeeper: C. Boehm

TOPIC	DISCUSSION/ACTIONS TAKEN	FUTURE ACTION
Additions to Agenda	There were no additions to the agenda.	
Ratification of Minutes, July 14, 1999	Motion: Accept minutes of July 14, 1999 as presented, with a note of approval of the new format. Palladino/Miller Passed	✓ Distribute and file.
Staff Report	<p>Since Dwight Corning missed the last Operations Team and Board Meetings due to vacation, Jay Bradshaw provided the staff report.</p> <ul style="list-style-type: none">✓ Rules Revisions were worked on extensively at both the Operations Team and Board meetings, and both groups hope to finish their reviews at their September meetings. Following the Board meeting a final draft will be sent to regions and services for comments prior to the October Board meeting, at which time the Board will issue the final set of proposed rules. Rules hearings will be held in November, with one hearing taking place at the Samoset conference. This is an ambitious schedule, but it is hoped we can complete hearings before the winter season begins.✓ Operations Team agreed hold a joint meeting with the Education Committee on September 8, from 9:00 am to noon. The Operations Team discussed the July Education Committee minutes and the concern that was expressed that the Operations Team is perceived as trying to micro manage the Education Committee. The primary issues seem to be one of communications between the various committees. Jay explained that the Operations Team has no interest in trying to micro manage any committee group, but that no group operates in a vacuum and at appropriate times in a review process items need to be referred out to other groups for feedback and input. It was	✓ There were no action items generated from this report.

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agreed that communications need to be improved and expectations clarified between committees.

- ✓ The Operations Team discussed the reasoning for needing rationale on a project, and clarified that it is really the process that was used to get from "A" to "Z" that is needed more so than the rationale.
- ✓ Kerry Pomelow is now the Maine EMS Journal Editor. The journal will now be produced quarterly rather than every other month.
- ✓ Highway Safety Grant: There is tuition reimbursement available for several programs including:
 - \$250.00/student for Ambulance Attendant to EMT-B Upgrade, or towards a full EMT course (for current Ambulance Attendants).
 - \$140.00/course for the First Responder Upgrade program.
 - AVOC and MCI programs will receive a 50% reimbursement (up to certain limit).
 - Any other programs that may be applicable should be referred to the regional offices which will then refer appropriate programs to Jay for consideration.
- ✓ The PIER program is to be updated by NHTSA during the next fiscal year. The PIER program is eligible for partial reimbursement.

EMT-Intermediate Update	<p>Dwight Corning is working on the second draft of the current EMT-I curriculum with the new enhancements added in, based on the recommendations received from Liz Delano. The second draft will be sent to four Education Committee members for review not only of the new material that has been added, but also of the current material to be sure the information is still current, relevant, and medically appropriate. They will also consider whether current instructors need a formal update to the new material, or just a letter explaining the changes.</p> <p>Liz is interested in doing a pilot program this fall in Southern Maine, to help firm up the times necessary for each part of the class and to provide feedback into the final development phases of the course. Jay Bradshaw will meet with Donnie Carroll and Liz to discuss this possibility.</p>	<p>✓ Dwight Corning will update the draft of the new EMT-I curriculum and distribute it to L. Delano, P. Conley, P. Marcolini, D. Palladino for their review and feedback.</p> <p>✓ Jay Bradshaw will meet with Donnie Carroll and Liz to discuss a pilot program.</p>
I/C Program	<p>The main topic of discussion today was the level of involvement a region should have in the I/C certification process. Should a region have to sponsor an I/C, as they do today, or should regional involvement not occur until the "hiring" of an I/C to teach a program, and a recertification/decertification process.</p>	<p>✓ Dwight Corning will gather current I/C certification/recertification/decertification policies.</p>

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outlined in the latest draft of the "One Vision" document. The issue of sponsorship seen from each region, will consolidate those to be closely related to the issues of due process, and the regional representatives were policies into 1 document, and will mail polled to see which regions have some sort of written policy regarding sponsorship of 1 to Education Committee members prior and due process for removal of sponsorship. Regions 1, 2, and 3 felt they had a policy to the October meeting. Dwight will place, region 4 representation was unsure, and regions 5 and 6 said they were no written also update the "One Vision" draft policies covering sponsorship in place. After discussing this issue the Education Committee based on today's discussion. agreed that it would be appropriate to maintain a regional system of sponsorship, and that it would be helpful for the regions to develop standard acceptable criteria for I/C certification/recertification/decertification. Dwight Corning will gather current policies each region and will consolidate those policies into 1 document.

NSC Update

The Implementation Guideline that was prepared by the NCSEMSTC has been completed ✓ Information only and sent on to NHTSA. The Comparison Document project (comparing old EMT-I to new EMT-I and old EMT-P to new EMT-P) has been awarded to the NCSEMSTC, and they hope to have it completed by their annual meeting in September. The video teleconference that was scheduled for last spring, then postponed to August, then postponed to fall, looks like it will become a video rather than a video teleconference. The video will likely cover issues contained in the Implementation Guidelines, Comparison Document, and Curricula Roll Outs.

Develop an Action Plan for the Education Committee

Paul Marcolini did not receive any action plan ideas from any committee members since ✓ Paul Marcolini will develop the the last meeting. Paul will take the list that was developed at the July meeting and work Education Committee Action Plan, and on developing a plan. One item suggested for the joint meeting was to have each Region will meet with Jay Bradshaw and Dwight Coordinator explain what they expect from their regions representatives to the Education Committee. Paul Conley suggested that communications between committees might Corning prior to the joint meeting in improve if the committee chairs all met together on a regular basis. Paul Marcolini will September. for a letter previously received from John Fields when he was Board Chairman, outlining exactly what the role of the Education Committee is. It is also important that when the Committee receives a request to review something it needs to be clarified exactly what expectations they have for our review.

The meeting adjourned at 11:03.

Next Meeting: September 8, 1999 9:00am - 12:00pm Joint Meeting with the Operations Team. Please note new time!!

Next Regular Education Committee Meeting: October 13, 1999 9:00 am - noon